

Webinar on

Project Management For Non-Project Managers

Learning Objectives

- *Define the “business problem”, Lead effective project meetings*
- *Organize tasks to create a project plan to guide all your efforts*
- *“Manage” your project “team” even if you don’t have one*
- *Keep critical stakeholders informed and involved*
- *Track progress and recognize quickly when things are slipping*
- *Demonstrate successful project Completion*
- *Apply lessons learned to the next project*



This webinar discuss will Project management is the art and science of getting results by following a roadmap laid down to turn customers desires or organizational goals and needs into concrete products and services by following established procedures in a defined sequence.

PRESENTED BY:

Rebecca Staton-Reinstein, Ph.D. and president of Advantage Leadership, Inc., has been both an accidental, untrained Project Manager and a trained one. She has managed a wide variety of projects and understands the pain of juggling too many tasks, relying on others for information and work with no authority to manage them, and struggling to keep too many stakeholders from spoiling the project.

On-Demand Webinar

Duration : 90 Minutes

Price: \$200

Webinar Description

Today, much work in organizations is organized as a project although it may not be called a project. Often, through years of downsizing, people with in-depth special knowledge in critical areas are no longer available. The work still needs to be performed when needed, so someone is assigned. Thinking about these special, periodic assignments as projects and applying the approaches of project management helps the person in charge systematically organize work, people, and stakeholders to get the job done successfully. Anyone can use the basic tools of project management to make their work more efficient and effective.

Project management is the art and science of getting results by following a roadmap laid down to turn customers desires or organizational goals and needs into concrete products and services by following established procedures in a defined sequence. The Project Management Institute brought active practitioners together to produce the Project Management Body of Knowledge, PMBOK, which is used around the world on all sorts of projects of varying sizes, with or without software support tools. Acquire the basic tools and approaches of PMBOK to turn special assignments into projects, which you can manage successfully to get the required results.



Who Should Attend ?

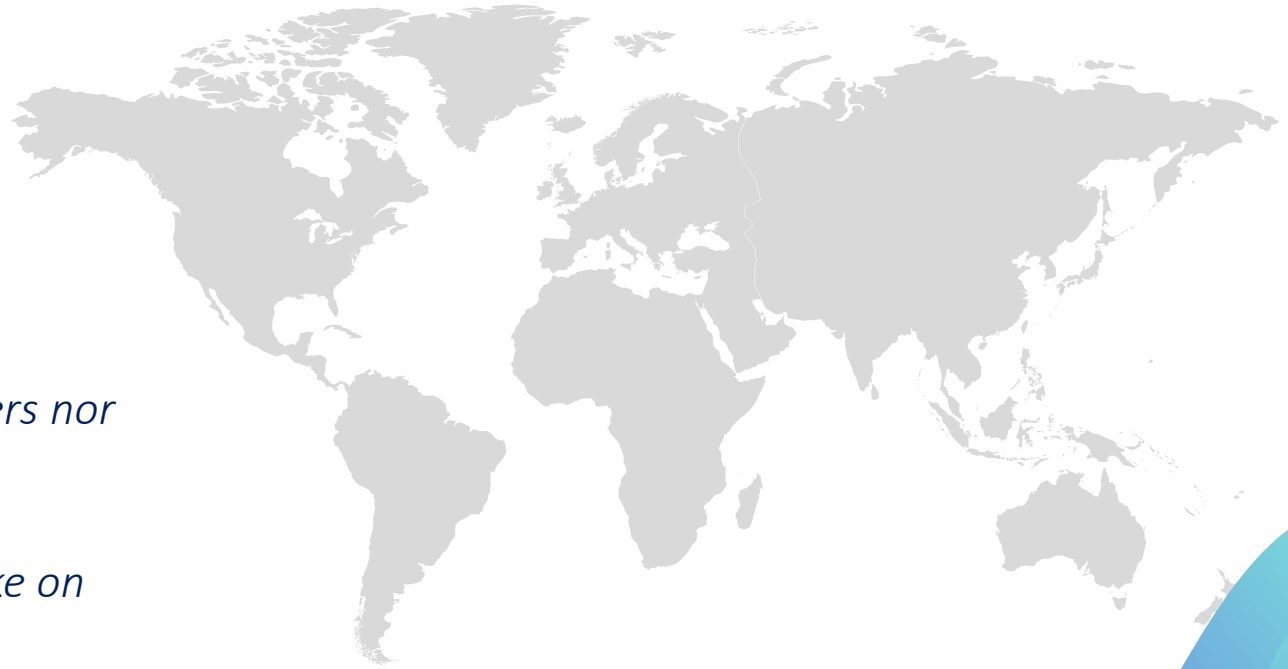
Anyone who must manage projects or special assignments as part of their responsibilities

Those who are not full-time project managers

Those who are not certified as project managers nor seeking certification

Managers and non-managers who routinely take on special assignments

Team leaders who manage special assignments in technical, admin or HR fields



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